

Updated July 2024

APPENDIX A

Housing Scrutiny Sub Committee Work Programme – Timetable for 2024/25

12 June 2024

CANCELLED

Item(s)	Responsible Person(s)	Origin of Request
Lincoln Tenants Panel Update	Mick Barber, Chair LTP	Regular report by MB
Quarter 4 (2023/24) – Performance Report	Michelle Hoyles	Regular Report
Quarter 4 (2023/24) Housing Finance Report	Laura Shipley/Adam Oxley	Regular Report
Policy Updates (TBC)	TBC	Reports as Required
Work Programme 2024/25	Ali Hewson	Regular Report

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8 August 2024 – Core Landlord Services

Item(s)	Responsible Person(s)	Origin of Request
Lincoln Tenants Panel Update	Mick Barber, Chair of LTP	Reserved time for LTP topics
Quarter 4 (2023/24) – Performance Report	Michelle Hoyles	Regular Report
Tenant Satisfaction Measures Report	Michelle Hoyles & Denise Raine (Acuity)	Regular Report
Quarter 4 (2023/24) Housing Finance Report	Laura Shipley/Adam Oxley	Regular Report
Income Management and Arrears Policy	Marianne Upton	Policy review
Pets Policy	Marianne Upton	New policy
Neighbourhood Management Policy	Marianne Upton	New policy
Tenancy Services Structure Update	Marianne Upton	Update
Building Compliance Report	Martin Kerrigan	Compliance report
Work Programme 2024/25	Paula Burton	Regular Report

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5 September 2024 – Core Landlord Services/Additional Housing

Item(s)	Responsible Person(s)	Origin of Request
Lincoln Tenants Panel Update	Mick Barber, Chair of LTP	Reserved time for LTP topics
Voids Cleansing - Cost Recovery	LTP	Mick Barber, Chair LTP
Quarter 1 (2024/25) – Performance Report inc ASB update	Michelle Hoyles	Regular Report ASB at request of LTP/Members
Quarter 1 (2024/25) Housing Finance Report	Laura Shipley/Adam Oxley	Regular Report
Housing Management Structure Updates	Paula Burton	Update
Downsizing Policy and Update	Marianne Upton	New policy
Briefing on Right to Buy and Section 106 Funds	Andrea Ripley	Requested by HSSC
Work Programme 2024/25	Paula Burton	Regular Report

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31 October 2024 – Core Landlord Services/Estate Regeneration

Item(s)	Responsible Person(s)	Origin of Request
Lincoln Tenants Panel Update	Mick Barber, Chair of LTP	Reserved time for LTP topics
Reasons for performance down turn and targets being missed”, “action plans and activity to redress”	Jo Crookes, Customer Services Manager	Requested by members: HSSC 5 September 2024
Tenant Satisfaction Measures – Quarter 2 Performance	Michelle Hoyles	Regular Report
Anti-Social Behaviour Update	Marianne Upton/Ben Jackson	Update
Unacceptable Customer Actions Policy	Emily Holmes/Jo Crookes	New
Remedies Policy	Emily Holmes/Jo Crookes	New
Estate Inspections	Marianne Upton	Regular report
Estate Regeneration Investment Programme	Marianne Upton/Kevin Bowring	HRABP
Housing Management Structure Update	Paula Burton	Requested HSSC 5 Sept 2024 Verbal Update
Work Programme 2024/25	Paula Burton	Regular Report

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25 November 2024 – Core Landlord Services

Item(s)	Responsible Person(s)	Origin of Request
Quarter 2 (2024/25) Performance Update inc ASB update	Michelle Hoyles	Regular Report ASB at request of LTP/Members
Quarter 2 (2024/25) Housing Finance Report	Laura Shipley/Adam Oxley	Regular Report
Acquisition, Disposal and Land Use Strategy Update	Andrea Ripley	New Strategy
Asset Disposal Policy Update	Andrea Ripley	New Strategy
Downsizing Policy Update	Paula Burton	Requested by Members HSSC 31 Oct 2024
Work Programme 2024/25	Paula Burton	Regular Report

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6 February 2025 – Core Landlord Services/Decarbonisation

Item(s)	Responsible Person(s)	Origin of Request
Lincoln Tenants Panel Review Update Report	Mick Barber, Chair of LTP	Reserved time for LTP topics
Discretionary Housing Payments Update	Martin Walmsley	HSSC -25 Nov 2024
Tenancy Agreement Update	Marianne Upton	Policy Update
Wider Estate Inspection Review	Marianne Upton/Paula Burton	HSSC -25 Nov 2024 - M Barber, Chair LTP
Council Dwellings and Garage Rents 2025-26	Jordan Allmond	Regular report
Work Programme 2024/25	Paula Burton	Regular Report

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17 March 2025

Item(s)	Responsible Person(s)	Origin of Request
Lincoln Tenants Panel Matters	Mick Barber, LTP	Regular Update
Quarter 3 (2024/25) – Performance Report-Inc ASB	Hazel Claridge	Regular Report Quarterly ASB at request of LTP/Members
Housing Scrutiny Sub-Committee Target Setting	Lara Wells/Emily Holmes	Annual Report
Quarter 3 (2024/25) Housing Finance Report	Laura Shipley/Adam Oxley	New Regular Quarterly Report
Building Compliance 6 monthly update (3 of 6 Key Areas)	Martin Kerrigan	HSSC – 8 August 2024
Setting of Performance Targets 2025/26	Daren Turner	Annual Review
Policy Updates (TBC)	TBC	Reports as Required
Report from PH Cllr Nannestad to Performance Scrutiny Committee	Cllr Nannestad	Annual Report
Work Programme 2025/26	Paula Burton	Regular Report

Other Agenda topics to be scheduled into 2025/26 as appropriate.

- Complaints
- Lincoln Standard
- Estate Regeneration Investment Programme 6 monthly update
- Allocations Policy Review Paula Burton Date TBC

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- Tenancy Agreement -Marianne Upton Date TBC
- Caretaking Review - Marianne Upton, Amy Larder Date TBC